personal emergency evacuation plan (PEEP)

The Bridge has a responsibility to ensure that in the event of an emergency all of those who are on its premises can be evacuated safely.

what happens after this questionnaire is completed?

The Bridge will use this questionnaire to produce an Emergency Evacuation Plan that’s personal to you and your needs, to ensure you have a safe experience with us.

If you already have a plan you would like to follow, please forward that to us or skip ahead to complete question 13. None of the questions in this questionnaire are compulsory.

|  |  |
| --- | --- |
| name |  |
| today’s date |  |
| visiting organisation (if applicable) |  |
| date(s) of visit (if applicable) |  |
| room/floor you’ll be based in (if applicable) |  |

familiarity of the evacuation procedures

1. Have you read The Bridge’s Emergency Evacuations Procedure? It’s downloadable [here](https://www.thebridge-uk.org/access) from our website. It notes all of the safe spaces, actions of the staff, and equipment that you might want to ask us to use in this plan.

yes  no

1. Please let us know if you’d like this Emergency Evacuation Procedure provided in an alternative format? For example;

to be dictated to you aurally?  to be in large print?

emergency alarm and signage

1. Are you able to hear a sounding fire alarm clearly?

yes  no

1. Are you able to read evacuation and building signage clearly?

yes  no

assistance

1. Would you require assistance to evacuate a building in an emergency?

yes  no

If yes, please describe in further detail:

…………………………………………………………………………………………………………………………………………………..……………

…………………………………………………………………………………………………………………………………………………………………

1. Do you have a guide dog or assistance animal?

yes  no

If yes, please let us know what they would need in the event of an evacuation, e.g. instructions:

…………………………………………………………………………………………………………………………………………………..……………

…………………………………………………………………………………………………………………………………………………………………

1. In an emergency, would you easily be able to communicate your location to your organisation and/or to The Bridge?

yes  no

leaving the building

1. Do you have difficulties using stairs?

yes  no

1. Do you usually use a wheelchair?

yes  no

If yes, what type of wheelchair do you use?

………………………………………………………………………………………………………………………………………………………

1. Are you able to get in and out of a wheelchair unaided?

yes  no

1. Do you usually use any other type of mobility aid (e.g. walking stick, mobility scooter)?

…………………………………………………………………………………………………………………………………………………………

1. Are you comfortable in crowds or would you prefer to wait until others have evacuated?  would like to leave straight away  would prefer to wait
2. Is there anything else you would like us to be informed of relating to your Personal Emergency Evacuation Plan?

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Please submit your completed questionnaire to our Reception at [info@thebridge-uk.org](mailto:info@thebridge-uk.org) and we’ll be in touch with our completed PEEP for you to review and discuss with us ahead of your visit.

If you have any questions about this questionnaire or your visit to The Bridge, please do get in touch on the email above or on 020 7089 6250.